

RESOURCING/

JOB DESCRIPTION:

Medical Education Fellow (GP and Community)



Ref Number:	KMMS-084-21
Salary Scale:	Grade 7: £34,804 pro rata per annum (plus, where applicable, a market supplement, benchmarked to the NHS pay scale appropriate to the successful candidate's clinical discipline)
Contract:	For a fixed period of 12 months and part-time (0.6 FTE)
School/Department:	Kent and Medway Medical School
Location:	Canterbury, Kent and Medway
Responsible to:	KMMS Lead for Community and GP Education
Expected start date:	As soon as possible

The Kent and Medway Medical School

Kent and Medway Medical School (KMMS) opened to our first cohort of 108 pioneer students in September 2020. Our vision for KMMS is to create a new medical school for Kent and Medway that becomes a beacon for first-class medical education and research. The School will attract the most talented aspiring doctors from within the local community and beyond, offering training and development opportunities that will help to keep that talent in Kent and Medway.

KMMS brings together the existing centres of excellence in health and medical education provided by the University of Kent and Canterbury Christ Church University and local healthcare organisations, to offer a new model of person-centred medical education.

Lead by its Founding Dean, Professor Chris Holland, the School offers 100 Home/EU and up to 8 international undergraduate medical places on a yearly basis. The five-year undergraduate programme is taught at the Canterbury campuses of both university partners with medical placements within Primary, Community and Secondary Care across Kent and Medway

The University of Kent is a leading academic institution. It was awarded a gold rating in the TEF and has an excellent track record in health training, research and innovation across a range of disciplines, including Biomedical Science, Pharmacy and the Social Sciences. The

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University of Kent is also one of two equal partners in the Medway School of Pharmacy (MSOP) which opened in 2004 and graduated its first MPharm students in 2008. The MSOP is underpinned by the University of Kent and the University of Greenwich and is based on a shared campus in Medway.

Canterbury Christ Church University has a significant portfolio of pre-registration healthcare programmes, underpinned by strong leadership, extensive relationships to support clinical placements, simulation facilities, and internationally recognised research promoting health and wellbeing.

Equality, Diversity and Inclusion

We welcome applications from members of all the non-majority parts of our community and KMMS is committed to the fair treatment of all staff and students and ensuring that the learning and working environment are supportive and inclusive for all. Duties in the delivery of learning, teaching and supporting students and staff should be performed in a manner in keeping with the School's commitment to equality and diversity. KMMS will work towards attaining an appropriate Athena Swan award.

The Kent and Medway Medical School Programme

The KMMS curriculum is based on the equivalent programme from our contingency medical school, Brighton and Sussex Medical School (BSMS). The curriculum model is a spiral curriculum whereby students build upon the principles and concepts taught year by year, increasing the depth and range of topics learnt.

We must satisfy certain regulatory conditions and an ongoing accreditation process led by the General Medical Council (GMC) is in progress now and until 2025. Within the broad benchmarking required to ensure that novation of KMMS students to the BSMS programme would be feasible should the GMC deem it necessary, there is a high degree of flexibility for innovation.

In line with our mission to ensure that all medical disciplines and specialties have parity of esteem we have designed our programme to ensure that our students have an excellent exposure to General Practice and Community Health throughout our programme and especially in the first two years. KMMS has introduced several major themes, including Clinical, Communication and Professional skills, that will cut across the horizontal integration of basic biomedical sciences and clinical practice in the curriculum, and these are contextualised in the General Practice and Community Health environment. These themes provide the vehicle for introducing some of the additional curricular elements that will distinguish the KMMS programme in its vision of producing graduates who will have the curiosity, academic, professional and clinical skills to find global solutions to local challenges and whose training will have prepared them to lead, manage and innovate in 21st Century healthcare.

This role will involve working on the campus sites of both the partner universities in Canterbury and Medway. The role is open to suitably qualified individuals who have an interest in undergraduate medical, health sciences or healthcare education or a future career in General Practice.



The Role

We are seeking an enthusiastic junior doctor to contribute to the teaching and assessment of Clinical, Communication and Professional skills and patient-centred, interprofessional and team-based care.

The role offers an opportunity to spend a year as part of a dynamic team of medical educators, working to establish and deliver an innovative and integrated undergraduate medical curriculum. You will be involved in a wide range of face-to-face learning and teaching activities required for the successful delivery of our programme which will allow you to acquire many essential teaching skills, enhance your own medical knowledge and develop a portfolio of teaching experience, evaluation and reflection in a supervised environment. You will be a role model for our students and support the respective Leads in the delivery of learning, teaching and assessment in various domains throughout the programme. You will be involved in the delivery of sessions using a range of learning and teaching modalities, such as: small group workshops, teaching with simulated patients and low and high-fidelity simulation.

Upon appointment you will have the opportunity to enrol on a Postgraduate Certificate programme and gain a teaching qualification. If a post holder is already enrolled on a programme this would be supported, subject to negotiation on appointment. The successful applicant may also be able to participate in educational scholarship and will be supported in submitting an abstract or paper for publication and/or presenting their work at a scientific meeting.

The role will involve working on both the University of Kent and the Canterbury Christ Church University campuses in Canterbury, in brand new facilities for simulated learning, anatomical sciences and contemporary undergraduate medical education.

Additional Information:

- The post is open to medical graduates who have completed the UK Foundation Programme and are fully registered with the GMC with a strong interest in teaching. Ideally, they will have some experience of teaching undergraduate medical and/or healthcare students using low and high-fidelity simulation, working with simulated patients and/or patient educators.
- Postholders will have access to workspace and IT facilities in both medical school main facilities.
- If you wish it, we are more than happy to introduce you to one of our clinical partners with a view to you undertaking clinical work with them in addition to your 0.6FTE with the medical school. KMMS is not responsible for recruitment decisions made by our clinical partners.

Key Accountabilities / Primary Responsibilities

The Medical Education Fellows will be expected to:

- Participate in the delivery of small and medium size group teaching, focused on specific domains in the programme. This will include coordination and administration

of teaching sessions.

- Participate in coordination and administration of various teaching sessions.
- Contribute to the creation, development and evaluation of new and innovative course material for student-centred learning and teaching for Years 1 and 2.
- Contribute to the preparation, set-up, administration and marking of spots examination / Objective Structured Practical Examination (OSPE).
- Contribute to the preparation, set-up, administration and marking of Objective Structured Clinical Examination (OSCE) stations and of reflective practice in students' e-portfolios.
- Undertake other teaching and assessment responsibilities, such as participating in MMIs and OSCEs as an examiner.
- Liaise, assign and distribute workload with other fellows / instructors in the team.

Key Duties

The key duties of the Medical Education Fellows are:

1. Implementation and development of clinical, communication and professional skill curriculum:

- To contribute to the successful delivery of learning and teaching for specific domains of the programme
- To work with other members of the KMMS Academic Staff to ensure alignment between the various Vertical Themes within the BM BS curriculum and assessment.

2. Assessment and Feedback

- To provide effective feedback to students within teaching sessions and in the context of assessment.
- To contribute to the development and implementation of OSCE stations.
- Attend exam setting and standard setting meetings relating to relevant module(s) (for main exam and resit)
- Participate in OSCE examinations relating to relevant module(s) (main and resit)

3. Scholarly activity

- To engage in scholarly activities, appropriate to the role, to enhance the post holder's knowledge and understanding of medical education.

General: Such other duties, commensurate with the grading of the post that may be assigned by the Medical Education Fellow's line manager or their nominee.

You must handle personal and other electronic and manual data in accordance with the Data Protection Act 1998, the Deanery Data Protection Policy and the IT Acceptable Use Policy. Data will be stored and handled confidentially and securely, utilised for only agreed purposes and be subject to the access rights of individuals.

Health, Safety & Wellbeing Considerations

This role involves undertaking duties which include the Health, Safety and wellbeing issues outlined below. Please be aware of these, when considering your suitability for the role.

- Regular use of Screen Display Equipment
- Biological Agents/Scientific Hazards (experiments/lasers etc., and waste/sewage)
- Contact with Human fluids (blood, saliva etc.)

Internal & External Relationships

Internal: All academic/research/admin/support staff/ students within KMMS.

External: n/a

Person Specification

The Person Specification details the necessary skills, qualifications, experience or other attributes needed to carry out the job. Please be aware that your application will be measured against the criteria published below.

Selection panels will be looking for clear evidence and examples in your application, or in your cover letter where applicable, which back-up any assertions you make in relation to each criterion.

Qualifications / Training	Essential	Desirable	Assessed via*
Medical graduate who has completed a 2 Year UK Foundation Programme and has current registration and licence to practice with the GMC	✓		A
A post-graduate teaching qualification (e.g. Grad Cert) or Membership or Fellowship of the HEA or AoME or equivalent (If the successful applicant is not in possession of such a qualification, they may be supported in obtaining this as part of their development).		✓	A

Experience / Knowledge	Essential	Desirable	Assessed via*
A demonstrable interest in teaching and learning in the curriculum domain relevant to the role applied for	✓		A, I
Experience of teaching Clinical and Healthcare Professional learners or undergraduate or postgraduate students in a clinical or academic setting	✓		A, I
Experience of working with simulated patients/actors in teaching		✓	A, I

Experience of successful development and evaluation of teaching materials		✓	A, I
Experience of assessment of undergraduate medical students in various formats and modalities		✓	A

Skills / Abilities	Essential	Desirable	Assessed via*
A proven ability to work co-operatively with colleagues and contribute to multi-disciplinary projects	✓		I, P
Clear evidence of organisational, administrative and IT skills	✓		A, I
Excellent inter-personal and communications skills	✓		I, P
Evidence of ability to work accurately and to tight deadlines	✓		A, I
Ability to give clear and constructive feedback	✓		I, P

Additional Attributes	Essential	Desirable	Assessed via*
Experience of successful time management and balancing competing priorities	✓		I
Willingness to take on their share of responsibility in the Kent and Medway Medical School	✓		I
Ability to exercise discretion and tact and maintain confidentiality	✓		I
Ability to articulate the School's objectives in a way that encourages students to engage with the vision	✓		I

***Criterion to be assessed via:**

- A** = application form or CV/cover letter
I = interview questions
P = presentation and/or group discussion