

Job Description

Senior Lecturer in Project Management

Salary:	Grade 9
Contract:	Full time, ongoing
School/Department:	Kent Business School
Location:	Canterbury Campus
Responsible to:	Dean of Kent Business School or nominee

Job purpose

As Senior Lecturer in Project Management in the Department of Analytics, Operations and Systems, you will be a dedicated scholar. You will make strong contributions to teaching and scholarship (ES&P) and lead in this area, as well as to our student enterprise and business engagement activities.

You will lead and contribute to the delivery of Project Management modules at both undergraduate and postgraduate levels. You will be expected to provide teaching in one or more of the following, inter alia: Project Management, Project Management and Control, Responsible Project Leadership, Emerging Topics and Skills for Project Professionals, Agile Project Management, Benefits Realisation Management, and Business Analysis Tools.

While the post is based at Canterbury, the successful candidate may be expected to take up teaching and other responsibilities at the University's other campuses, study centres and off campus for the delivery of Higher and Degree Apprenticeships.

The School offers the post holder a competitive salary, support for scholarship as well as a collegial work environment.

Key accountabilities and duties

- To deliver and contribute to the design of high-quality, demand-driven and student-centred taught programmes and to provide academic leadership in this area.
- To lead in individual and collaborative scholarship (ES&P) leading to high-quality publications at acceptable levels of volume and academic excellence, develop income from enterprise, or corporate engagement individually or in collaboration with others. To engage in internationally excellent and world-leading scholarship, enterprise or consulting projects as well as other initiatives on behalf of the School; to generate income; and to contribute to the School's overall strategy.
- To contribute fully to the School and University by participating in meetings, working groups, committees and other School and University activities; to support the management of the School, by taking on key roles and serve on School, Faculty or University working groups or committees, as required.
- Provide academic and operational leadership within the Project Management area.
- Undertake scholarship, independently and collaboratively.
- To engage in individual and collaborative scholarship and develop connections with professional bodies and industry.
- Engage in the School's student enterprise and employability activities.
- Engage in or lead efforts to attract contract or consultancy funding.

- Teach and administer modules within the subject area, including, inter alia, Project Management, Project Management and Control, Responsible Project Leadership, Emerging Topics and Skills for Project Professionals, Agile Project Management, Benefits Realisation Management, and Business Analysis Tools.
- Contribute to the management and development of existing programmes, modules and other activities and to the development of new modules, programmes and other activities within the subject area, including professional body accreditations.
- Act as Directors of Studies, if and when required.
- Supervise project students, either jointly or independently.
- Contribute to executive education programmes and Higher and Degree Apprenticeships.
- Engage on a continuous and meaningful basis with colleagues in the School and contribute to a cohesive and collegial work environment.
- Assume a key leadership role across the Business School if required.

The post holder may be asked to:

- Undertake consultancy assignments, either as part of their base load (i.e. with a corresponding reduction in other duties) or, within the University's standard procedures, for separate remuneration.
- Undertake some teaching at the School's other campus and/or Study Centres.
- Undertake other duties, commensurate with the grading of the post, that may be assigned by the Dean of the School or their nominee.

Internal & external relationships

Internal: Other academic and professional service staff within Kent Business School, and other Divisions across the Canterbury and Medway campuses; central registry staff on all Kent sites.

External: Higher Education and accreditation bodies; Funding bodies; local employers; national, international and EU government departments; charities and other not-for-profit organisations; appropriate professional bodies.

Health, safety & wellbeing considerations

This job involves undertaking duties which include the following health, safety and wellbeing considerations:

- Regular use of Screen Display Equipment

Person specification

The person specification details the necessary skills, qualifications, experience or other attributes needed to carry out the job. Applications will be measured against the criteria published below.

Selection panels will be looking for clear evidence and examples in an application, or cover letter (where applicable), which back-up any assertions made in relation to each criterion.

Essential Criteria:

- Masters (or equivalent) in relevant professional area (A)
- A relevant professional qualification or membership of relevant professional body or association (A)
- Specific knowledge and research reputation in the advertised subject area (I,T)
- Teaching experience in the advertised subject area, including experience in teaching that involves the use of modern operations / project management software and technologies (A)
- Relevant service to the institution, as evidenced through effective programme convenorship, successful curriculum development, substantial engagement in quality assurance and enhancement activities; leadership in institutional and/or professional accreditations; or comparable activity (A)

- Evidence of sustained publication activity in relevant professional journals, successful presentations at relevant professional conferences, or equivalent evidence demonstrating candidates maintain and develop currency of knowledge (A,I)
- Evidence of income generation (e.g. through enterprise and consultancy activity; or competitively awarded internal grants, scholarships or comparable awards) (A)
- Experience in delivering technology enabled learning and teaching (I)
- Evidence of sustained engagement with the profession (A)
- Teaching skills appropriate to higher education at both undergraduate and postgraduate levels (I,T)
- Ability to teach and administer a breadth of undergraduate and postgraduate modules within the subject area, including, inter alia, Project Management, Project Management and Control, Responsible Project Leadership, Emerging Topics and Skills for Project Professionals, Agile Project Management, Benefits Realisation Management, and Business Analysis Tools. (I,T)
- Ability to design taught programmes at undergraduate and postgraduate levels, including executive education programmes and Higher and Degree Apprenticeships (I)
- Ability to conduct impactful scholarship (I)
- Research leadership and management skills (I)
- Excellent communication and interpersonal skills (I,T)
- Ability to engage with business and policy stakeholders, meeting employer and stakeholder needs to the benefit of the University and School (I)
- Resilience under pressure (I)
- Ability to collaborate with colleagues within and beyond the School (I)
- A firm commitment to fostering a working and learning environment that is respectful, inclusive and values diversity, including diversity of thought, and which enables staff and students from a wide range of backgrounds to thrive (I)

Desirable Criteria:

- PhD (or equivalent) in relevant area – awarded or near completion (A)
- Fellowship of the Higher Education Academy and/or teaching qualification (PGCHE), or equivalent (Candidates without qualification will be expected to obtain one as part of their probation)
- Evidence of impactful scholarship (e.g., publication of textbook or teaching cases; senior fellowship of the HEA; or track record of leading projects to enhance learning and teaching) (A)

Assessment stage: A - Application; I - Interview; T - Test/presentation at interview stage

Additional Criteria for Senior Lecturer appointment

For the Senior Lecturer post, applicants must demonstrate a higher standard of achievement in either excellence in practice/activity or leadership within and/or beyond the discipline and their university and how their achievements have been recognised in impact and recognition.

For Education & Research contracts, candidates must also demonstrate a strong record of research leadership and successful grant applications.

At Senior Lecturer level, the post holder will also be expected to undertake a major leadership role within the school.